President's Report to the Board of Trustees May 1, 2024

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- May 1 Board of Trustees Finance Committee Meeting
- May 2 Phi Theta Kappa Induction Ceremony
- May 3 Pioneer Day Gospel Singing
- May 4 Basic & Advanced Storm Spotter Training
- May 6 LPN Nursing Banquet
- May 7 Foundation Board Retreat
- May 7 LPN Capping & Pinning
- May 9 Commencement
- May 16 Board of Trustees Meeting & Planning Retreat
- May 24 NADT Wizard of Oz
- May 28 Chamber of Commerce Meeting
- May 28-30 LPN ATI Review
- May 30 GED Graduation

Previous Events of Interest

- April 1-2 Preferential Primary Election Runoff
- April 4 Ozarka Spring Gala
- April 9-10 Elementary Quiz Bowl
- April 10 Appeals on Wheels Reception
- April 12 LPN Entrance Exam
- April 12 ICC Prom
- April 13 Melbourne Fire Department Auxiliary Bingo
- April 15 Industry Luncheon and ACT Work Ready Meeting
- April 18 Tour D' Art
- April 27 Pioneer Day Pageant
- April 30 American Red Cross Blood Drive
- April 30 Chamber of Commerce Meeting

College Governance

• Board meeting and Planning Retreat to be conducted at the Branson Hilton Promenade May 16

Academics

Chris Lorch, Provost:

- Met with community members regarding agri course offerings
- Met with reps from MVSD regarding course scheduling

- Participated in industry meeting in Sharp County
- Participated in strategic planning with Intermodal
- Attended reception for Judge Kemp at MV
- Met with rep from MHS regarding course scheduling
- Toured community members at new building in MV

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Held Director's meeting April
- Participated in ADHE CAO/CSAO Meeting April 4
- Accompanied SGA President to ACC Student Leadership Academy April 15-16
- Represented Ozarka at the Melbourne High School awards ceremony
- Sent letters to Aviation applicants who were not accepted into the program, and Chris Mosley and I called applicants and alternates
- Sent Registration email April 1 to Prospects, Students, and Apps not enrolled and reminder email May 1 to Applicants not Enrolled

Dylan Herekamp, Registrar:

- Kelly prepared cap and gown order for distribution to graduates
- Began preparing graduate listing for the Commencement program
- Began preparing walking cards for Commencement
- Kelly began distribution of caps and gowns April 22
- Assisted with Academic Signing Day at Southside High School April 19
- Evaluated spring transcripts

Chris Mosley, Director of Admissions:

- Participated in several college/career days this month, including events at Batesville, ICC, Yellville, Southside, and Shirley
- Conducted multiple campus tours and hosted a group visit for Norfork High School students
- Attended numerous academic signing days at local schools for seniors planning to attend Ozarka this fall
- Proactively reached out to applicants, guiding them through the admissions process and assisting with course registration
- Conducted recruiting visits to high schools within our service area
- Initiated the concurrent registration process for high schools within our service area, facilitating Accuplacer testing and registration for high school students
- Participated in professional development activities, including attending the Administrative Professionals' Day Workshop at Hot Springs and the Spring Financial Aid Conference at UACCM (Chrisha)

Tania Wallace, Director of Financial Aid:

- Pam and Tania participated in the FSA Federal Updates webinar, and FSA Better FAFSA Better Future Q&A Session 3 Webinar, the ADHE Financial Aid Roundtable webinar
- Tania participated in the Ins and Outs of Satisfactory Academic Progress Webinar
- All financial aid staff attended the Spring 2024 AASFAA Training Conference in Morrilton, Arkansas April 24

Amanda Engelhardt, Director of Career Pathways:

- Amanda attended Funding Formula explanation meeting
- Amanda attended FY25 Objectives Director's meeting in Little Rock
- Spring tuition awards were processed, and EdPays mid-term incentives were distributed along with transportation checks
- Graduating LPN's were awarded NCLEX vouchers to assist with the \$200 testing fee
- Amanda began working on FY25 budget proposal

Kendra Smith, Perkins Program Director:

- Attended NACTEI Conference in Oklahoma City
- Presented six total resume/interview and soft skills workshops for Colton Selph's Intro to Skilled Trades classes at all three Ozarka locations (Tiffney and Kendra)
- Submitted approved reimbursement request for Perkins reserve grant purchase of two portable welders

Sharon Wilson, Director of TRIO:

- Provided a knife skills workshop and cooking demonstration for culinary students presented by Erin Rowe, chef, author, and entrepreneur from northwest Arkansas
- Participated in two-day Proposal Writing Workshop presented by the Council for Opportunity in Education
- Held Student Leadership Workshop at the Ozark Folk Center with 30+ students attending. Paradigm Shift presented interactive sessions on financial literacy, career readiness, and emotional intelligence
- Took students on a cultural trip to Dolly's Stampede in Branson

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- The 2025 Operating Budget has been compiled and will be presented to the Board of Trustees Finance Committee on May 1
- The IPEDS reports for Finance and Human Resources have been completed
- The 2023 Annual Audit is currently being conducted

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- Nucor Steel Presentations to Students April 1
- WIOA Representative on Campus April 2, 9, 16, 23, 30
- TRiO Representative on Campus April 5, 12, 19, 26

- LPN Entrance Exams April 12
- ACT Work Ready Communities Kick Off April 15
- Career Pathways Representative on Campus April 17, 24
- Tri-County Board of Realtors Seminar April 19

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Registration for SI, SII and Fall 2024, Accuplacer testing and helping with FAFSA ongoing
- David Mitchell, Jed O'Brien, Jeremy Nicholson and Maegon Mayes participated in eclipse data collection April 8
- Met with UA Extension Agency, Anna Harlan, to plan Get Real, Here's the Deal event April 10
- Meet and greet reception for Supreme Court Judge John Dan Kemp on campus April 10
- LPN Accuplacer testing April 12
- Strategic Planning meeting Melbourne campus April 12
- Attended Career Day at MVHS April 17
- Attended new Tech Center tour for MVHS School Board members and principals April 18
- Rural Special HS visit to talk to counselor about Tech Center classes April 19
- Get Real, Here's the Deal event on campus for MVHS juniors and Rural Special juniors and seniors
- Tamra Bevill, SNAP E & T Coordinator, on campus April 22
- Career Pathways on campus April 25
- Shirley HS College & Career Day with Chris Mosley April 30

Advancement, Marketing, & Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Legislative Affairs Activities

- Spring Gala was held April 6. The signature event brought \$63,000 in revenues, including surpassing \$40,000 corporate sponsors goal and a successful Watson & Watson auction
- Title III Consultants were selected; coordinated contract signing and introductory meeting with Admin Council to discuss timeline and brainstorm potential grant activities
- Awarded Delta Regional Grant, specifically the Delta Workforce Program which is a 24month award totaling \$437K to support Mtn. View Tech Center renovations, equipment, and salary and fringe support for a new Skilled Trades Instructor
- Met with Mtn. View Tech Center donors to discuss pledge for naming and details about public announcement
- Planning activities included recapping SWOT analyses with Strategic Planning Committee, then hosting two meetings, each to discuss strategies for Priorities 1 and 2, Access and Student Success, respectively
- Scholarship deadline was April 1; coordinated committee meeting for May 3 to select list of recipients and alternates for endowed and pass-through scholarships for 2024-2025
- Planning for Foundation Board Retreat scheduled for May 7

Public Relations & Marketing Activities

- Coordinated timely announcements and all media for Registration, Blood Drive, Art Show, Gala, Culinary Cake Decorating Class, Eclipse
- Completed multimedia for college design projects including Gala print materials, Gala digital media, Tour D' Art print program, Scholarship Donation notice, Business Logos file conversions, Capping and Pinning invitations, Student Spotlight, Technical Offerings flyer, Certified Nursing Assistant flyer, EMT flyer, Opportunity Award, Mitsubishi packets, Why Ozarka flyer, May content media kit, Emerson Partnership Certificates, Art Thank You cards, Academic Signing poster
- Coordinated promotional items for ICC Stem Day, Calico Rock Project Graduation, Nursing Leadership Conference, Staff Council Auction
- Produced Ad Specials for Chef's Table, Graduation issues, Career Opportunities, Opportunity Award radio ad, Earth Day, Delta Regional Authority Grant, Military Friendly School

Information Systems and Institutional Research

Scott Pinkston, VP and Chief Information Officer:

- Worked with Arkansas Legislative Audit on the annual IT audit
- Attended ADHE meeting on Data Collection changes for 2024-25
- Installed EdExpress 2024-25 on Financial Aid computers to start receiving 2024-25 ISIRS (Federal Financial Aid Applications)

Staff Council

Valerie Long, Staff Council Secretary:

- Valerie Long was voted in as the new Vice-President
- Staff Council President, Chrisha Savell, will be appointing a new Secretary to fill the now-vacant position
- Staff Council provided lunch for American Red Cross staffers during the blood drive on campus

Travel/College Representation

Dr. Richard Dawe, President:

• No travel

Chris Lorch, Provost:

• No travel

Zeda Wilkerson, Vice President of Student Services

• No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

• No travel

Dr. Josh Wilson, Vice President of Advancement:

- Gala auction item pick up (A. Killian) Ash Flat, AR April 1
- Constituent Outreach meeting Mountain View, AR April 18

- Teacher Education commercial planning (K. Norris) Highland, AR April 23
- ACC Board Meeting (K. Norris) Hot Springs, AR April 25

James Spurlock, Assistant Vice President of Campus Operations:

- Ready Set Graduate at Salem High School Salem, AR April 3
- Koshkonong High School Accuplacer Test and Concurrent Registration Koshkonong, MO – April 10
- SRACC Board Meeting Hardy, AR April 16
- Quad City Rotary Club Highland, AR April 22
- Highland High School Senior Signing Day Highland, AR April 25
- Viola High School Accuplacer Test and Concurrent Registration Viola, AR April 26
- Mammoth Spring High School Accuplacer Test and Concurrent Registration Mammoth Spring, AR April 29
- Highland High School Accuplacer Test Highland, AR April 30

Kudos

- Maintenance Crew for a very good job setting up for the Spring Gala
- Culinary Arts program fantastic work preparing and serving during the Gala

Tentative Discussion Items for Next Board of Trustees Meeting:

- Strategic Planning Update
- Opportunity Scholarship Details
- President Search Timeline

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- Annual Budget Approval
- President's Annual Contract

Dr. Dawe's Comments:

• Completing a very good but busy month at Ozarka as we prepare for Commencement and other end-of-year events and ceremonies. We begin the summer hours schedule on May 13, which will be four days (M-Th) at 10 hours a day as has been the routing for many years.

Monthly	Financial	Reports:
---------	-----------	-----------------

Ozarka College						
Unrestricted Current Funds						
July 1, 2023 through April 30, 2024						
			Actual	Actual	Budgeted	Percentage
	Approved	Revised	Month to Date	Year to Date	Balance to Collect or	
	zuzs - zuz4 buaget	zuzs - zuz4 buaget	kevenue/Expense	Kevenue/Expense	balance to Expense	10 Date
Revenues:						
Tuition & Related Fees	2,298,695	2,298,695	86,996	1,958,790	339,905	85.21%
Program & Course Related Fees	939,220	939,220	1,383	1,270,264	(331,044)	135.25%
Testing Services	192,605	192,605	1,588	86,957	105,648	45.15%
Sales Tax Proceeds	655,800	655,800	37,180	434,435	221,365	66.24%
Interest Income	11,170	11,170		52,024	(40,854)	465.75%
Other Income	81,650	81,650	975	64,528	17,122	79.03%
General Revenue	3,411,990	3,411,990	432,180	3,005,435	406,555	88.08%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	1,059,867	211,973	83.33%
Transfer from Constructiom/Renovation Reserve		a 500,000		375,037	124,963	75.01%
Tech Center Revenue	210,130	210,130			210,130	0.00%
Auxiliary Income - Culinary Café	5,000	5,000	408	6,342	(1,342)	126.84%
Auxiliary Income - Student Housing	60,000	60,000		71,832	(11,832)	119.72%
OCF Gift for Ash Flat Tech Center	10,000	10,000			10,000	0.00%
OCF Gift for Mtn View Tech Center	20,000	20,000			20,000	0.00%
Prior Year Carryover/HEERF		b 565,911		565,911	(0)	0.00%
Total Unrestricted Revenues	9,168,100	10,234,011	666,696	8,951,422	1,282,589	87.47%
Expenses:						
Regular Salaries	4,827,590	4,827,590	403,566	3,737,273	1,090,317	77.41%
Extra Help Salaries	78,800	78,800	3,583	35,624	43,176	45.21%
Fringe Benefits	1,645,340	1,645,340	124,703	1,191,606	453,734	72.42%
Supplies & Services	1,635,140	a,b 2,301,051	425,521	2,184,136	116,915	94.92%
Travel	77,390	77,390	4,830	46,699	30,691	60.34%
Utilities	493,140	493,140	29,517	360,837	132,303	73.17%
Capital Outlay	27,000	a 427,000		401,278	25,722	93.98%
Bond Payments	352,800	352,800		299,625	53,175	84.93%
Loan Payments	30,900	30,900	2,572	25,725	5,175	0
Total Unrestricted Expenditures	9,168,100	10,234,011	994,294	8,282,804	1,951,207	80.93%
			Net Income or (Loss)	668,618		
a = Transfer for MVTC Property	500,000					
b = Transfer for return of HEERF Funds	565,911					

Ozarka College						
Restricted Funds						
July 1, 2023 through April 30, 2024				Actual	Actual	Budgeted
	Approved	Adjustments to	Revised	Month to Date	Year to Date	Balance to Collect or
	2023 - 2024 Budget	2023 - 2024 Budget	2023 - 2024 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense
Student Aid Revenues						
AR Challenge Awards	150,000		150,000		83,125	94,500
AR Concurrent Challenge	60,000		60,000		81,500	18,125
AR Workforce Challenge	25,000		25,000		5,600	19,400
AR Future Grant	1,000,000		1,000,000	4,446	1,120,165	(120,165)
Federal Work Study	44,800		44,800	3,119	23,474	21,326
PELL Grant	2,750,000		2,750,000	(3,021)	2,387,531	362,469
FSEOG Awards	40,000		40,000		40,000	•
Student Loans - Federal	1,000,000		1,000,000	182,638	804,545	195,455
Student Loans - Private	25,000		25,000		4,500	20,500
Miscellaneous Scholarships		A 50,000	50,000	1,104	46,663	3,337
Student Aid Revenues	5,094,800	50,000	5,144,800	188,286	4,597,102	547,698
Federal Grant Revenues			000 010			100 01
Career Pathways Initiative	270,000		270,000		191,703	78,297
Carl Perkins	116,400		116,400	63,392	157,262	(40,862)
Direct & Equitable Grant	45,800		45,800	3,752	22,259	23,541
SEDAP Grant	130,000		130,000		46,288	83,712
SSARP Grant	169,000		169,000		168,984	16
TRIO Grant	331,500		331,500	26,580	227,192	104,308
WORC Grant	50,000		50,000		43,035	6,965
Federal Grant Revenues	1,112,700	1	1,112,700	93,724	856,723	255,977
State Grant Revenues						
Adult Basic Education Grant	129,700		129,700	7,447	65,117	64,583
Career Coach	142,000		142,000	12,421	47,862	94,138
Education & Training Grant	23,000		23,000	1,116	5,883	17,117
Future Fit Grant		A 80,000	80,000		42,000	38,000
General Adult Education Grant	85,600		85,600	6,296	45,891	39,709
Special Projects		A 50,000	50,000		405	49,595
Career Tech Grant	210,000		210,000	118,125	252,167	(42,167)
Gene Haas Foundation Grant		A 8,000	8,000		8,000	1
Mountain View Welding Grant			'			•
State Grant Expenditures	590,300	138,000	728,300	145,405	467,325	260,975
Total Restricted Revenues	6,797,800	188,000	6,985,800	427,414	5,921,150	1,064,650

0, 2024 penditures						
u U						
penditures						
penditures				Actual	Actual	Budgeted
penditures	Approved	Adjustments to	Revised	Month to Date	Year to Date	Balance to Collect or
Student Aid Expenditures AR Challenge Awards	2023 - 2024 Budget	2023 - 2024 Budget 2023 - 2024 Budget	2023 - 2024 Budge	 2024 Budget Revenue/Expense 	RevenuelExpense	Balance to Expense
AR Challenge Awards						
:	150,000		150,000		83,125	66,875
Arkansas Concurrent Challenge	60,000		60,000		81,500	(21,500)
AR Workforce Challenge	25,000		25,000		5,600	19,400
AR Future Grant	1,000,000		1,000,000	4,321	1,120,040	(120,040)
Federal Work Study	44,800		44,800	3,014	26,488	18,312
PELL Grant	2,750,000		2,750,000	(3,021)	2,387,531	362,469
FSEOG Awards	40,000		40,000		40,000	1
Student Loans - Federal	1,000,000		1,000,000	182,638	804,545	195,455
Student Loans - Private	25,000		25,000		4,500	20,500
Miscellaneous Scholarships		A 50,000	50,000	1,104	46,663	3,337
Student Aid Expenditures	5,094,800	50,000	5,144,800	188,056	4,599,991	544,809
Federal Grant Expenditures						
Career Pathways Initiative	270,000		270,000	49,118	318,288	(48,288)
Carl Perkins	116,400		116,400	7,210	164,471	(48,071)
Direct & Equitable Grant	45,800		45,800	3,744	33,491	12,309
SEDAP Grant	130,000		130,000	5,608	85,055	44,945
SSARP Grant	169,000		163,000		168,984	9
TRIO Grant	331,500		331,500	21,195	248,387	83,113
WORC Grant	50,000		50,000		43,035	6,365
Federal Grant Expenditures	1,112,700	1	1,112,700	86,876	1,061,711	50,989
State Grant Expenditures						
Adult Basic Education Grant	129,700		129,700	9,957	38,002	31,638
Career Coach	142,000		142,000	10,970	67,330	74,010
Education & Training Grant	23,000		23,000	2,044	9,130	13,870
Future Fit Grant		A 80,000	80,000	4,551	53,322	26,678
General Adult Education Grant	85,600		85,600	6,622	65,337	20,203
Special Projects		A 50,000	50,000	4,041	5,744	44,256
Career Tech Grant	210,000		210,000	59,227	224,157	(14,157)
Gene Haas Foundation Grant		A 8,000	8,000	226	226	7,774
State Grant Expenditures	590,300	138,000	728,300	97,637	523,968	204,332
Total Restricted Expenditures	6,797,800	188,000	6,985,800	372,569	6,185,670	800,130
A = Grant Awarded after budget was prepared						
B = Grant Awarded after start of fiscal year						
C= Grant Award adjusted after budget was prepared						

Ozarka College						
Unrestricted Current Funds - Fiscal Comparison						
July 1, 2023 through April 30, 2024	202	2023 - 2024 Fiscal Year		50	2022 - 2023 Fiscal Year	ar
			Percentage of			Percentage of
		Year to Date	Budget Realized		Year to Date	Budget Realized
	2023 - 2024 Budget	Revenue/Expense	as of 04/30/24	2022 - 2023 Budget	Revenue/Expense	as of 04/30/23
Revenues:						
Tuition & Related Fees	2,298,695	1,958,790	85.21%	2,431,790	1,974,793	81.21%
Program & Course Related Fees	939,220	1,270,264	135.25%	866,085	1,034,889	119.49%
Testing Services	192,605	86,957	45.15%	88,695	45,616	51.43%
Sales Tax Proceeds	655,800	434,435	66.24%	614,580	464,633	75.60%
Interest Income	11,170	52,024	465.75%	4,395	14,749	335.59%
Other Income	81,650	64,528	79.03%	026'06	(2,474)	-2.72%
General Revenue	3,411,990	3,005,435	88.08%	3,336,265	3,333,917	99.93%
Workforce 2000 Funding	1,271,840	1,059,867	83.33%	1,271,840	1,059,867	83.33%
Transfer from Construction/Renovation Fund	500,000	375,037	75.01%	0		0.00%
Tech Center Revenue	210,130	0	0.00%	124,300		0.00%
Auxiliary Income - Culinary Café	5,000	6,342	126.84%	5,940	239	4.02%
Auxiliary Income - Student Housing	60,000	71,832	119.72%	52,800	51,300	97.16%
OCF Gift for Ash Flat Tech Center	10,000	0	0.00%	16,350		0.00%
OCF Gift for Mtn View Tech Center	20,000	0	%00.0	25,000		0.00%
Prior Year Carryover/HEERF	565,911	565,911	0.00%	0		0.00%
Total Unrestricted Revenues	10,234,011	8,951,422	87.47%	8,929,010	7,977,529	89.34%
Expenses:						
Regular Salaries	4,827,590	3,737,273	77.41%	4,669,780	3,481,219	74.55%
Extra Help Salaries	78,800	35,624	45.21%	105,200	58,540	55.65%
Fringe Benefits	1,645,340	1,191,606	72.42%	1,648,630	1,179,274	71.53%
Supplies & Services	2,301,051	2,184,136	94.92%	1,538,980	1,131,336	73.51%
Travel	77,390	46,699	60.34%	76,990	41,030	53.29%
Utilities	493,140	360,837	73.17%	471,280	375,833	79.75%
Capital Outlay	427,000	401,278	93.98%	31,250	40,023	128.07%
Bond Payments	352,800	299,625	84.93%	356,000	301,095	84.58%
Loan Payments	30,900	25,725	0.00%	30,900	15,799	0.00%
Total Unrestricted Expenditures	10,234,011	8,282,804	80.93%	8,929,010	6,624,149	74.19%
	Matro Diagotar	000,010			Nociccc'L	
:	Metro Disaster	335,304				
Adjusted Net Income or (Loss)		1,003,921				

uth *		ge Monthly Ca			nion		
Next Month »	Saturday	4 (p) 10:00 AM Basic & Advanced Storm Spotter Training	Ħ	<u>81</u>	25 (m) 10:00 AM Ramsey Reunion (m) 10:00 AM Ramsey Reunion		
	Friday	3 (p) 6:30 PM Pioneer Day Gospel Singing	10 Final Grades Due	ц	24 (p) 3:00 PM NADT Wizard of Oz	R	
	Thursday	2 <mark>(s) 6:00 PM Phi Theta Kappa Induction Ceremony</mark> (p) 6:30 PM Pioneer Day Gospel Singing Practice Classes End	9 <u>10 </u> (m) 5:00 PM Faculty Reception Final Grades Due (m) 5:00 PM Faculty Reception (p) 6:30 PM Commencement Commencement	16 (p) 8:00 AM Board of Trustees Regular Meeting	23 (m) 3:00 PM NADT Wizard of Oz	 30 (s) 8:00 AM LPN ATT Review (s) 8:00 AM LPN ATT Review (h) 4:00 PM GED Graduation (h) 4:00 PM GED Graduation (p) 6:30 PM GED Graduation 	
May 2024	Wednesday	1 (s) 1:00 PM Servsafe Exam (p) 2:00 PM Board of Trustees Finance Committee Meeting	- 	15 (m) 4:00 PM NADT Wizard of Oz	22 (m) 4:00 PM NADT Wizard of Oz	29 (5) 8:00 AM LPN ATT Review (5) 8:00 AM LPN ATT Review	
	Tuesday		oard oard &	of	of	28 (5) 8:00 AM LPN ATT Review (5) 8:00 AM LPN ATT Review (p) 6:00 PM Chamber of Commerce Meeting (p) 6:00 PM Chamber of Commerce Meeting Classes Begin	
	Monday		¢ (p) 12:00 PM LPN Nursing Banquet (p) 12:00 PM LPN Nursing Banquet (s) 1:00 PM LPN Capping & Pinning Practice	<u>13</u> Four day work week begins (5/13/2024-8/1/2024)	20	<u>N</u> emorial Day (Offices Closed)	
« Previous Month	Sunday		না	না	5	26	Event Codes: (k) - Catering (c) - Catering (f) - Foundation (h) - Hidden (m) - Meeting (p) - Public (s) - Student Artivities

College Monthly Calendar: